



Alabama Mathematics Association of Two-Year Colleges

Executive Board Meeting

Friday, January 24, 2014

Lawson State Campus, Birmingham

10:00 a.m.

- I. Paige Feibelman called the meeting to order at 10:00. Board Members in attendance: Paige Feibelman, Michael Green, Shawanda Thomas, Carol Gudauskas, Calvin Briggs
- II. Minutes to the meeting on November 22, 2013 were discussed. Paige inquired about the minutes from our last general meeting. Calvin has a copy of some. Paige may need to contact Robert Villiard to see if he still has them. Calvin motioned for approval and Michael seconded the motion.
- III. Michael Green presented the financial report. The current balance is \$5684.57. This is the same balance as last meeting; however we have just received a check for \$250 from McGraw Hill for the conference. The speaker has made travel arrangements - \$117.42 for hotel and \$905 for the flight. She has only requested for us to pay 1/3 of the flight which would bring the total to \$419.09. We elected to give her a check for \$500 as an honorarium in lieu of travel expenses. Shawanda made a motion to accept the financial report and Carol seconded the motion.

IV. 2014 AlaMATYC Conference

We will be presenting the Teaching Excellence Award to Dr. Charles Fowler. In order to increase interest in this award we will announce it during the opening session and present him with a \$100 check.

Registration - Michael will print name tags to put in lanyards. Shawanda will send him a copy of the design that will be used for the conference. Also, Michael will recruit someone to help him with registration during the event. Shawanda will send out another email to encourage more people to register, reminding them that their employers will probably pay the fee.

Donations – Each college (Shelton State, Southern Union, and Lawson State) will need to make donations for door prizes and for items in the registration bag. Paige will contact AMATYC about the bags and door prizes. Calvin will ask Buffalo Rock for a possible donation. Paige will contact Annette about donating drinks again.

Accommodations – Ross Bridge (Robert Trent) will be recommended. It is very close and has an excellent price for RSA members at \$109 per night. Shawanda is going to recommend the speaker change hotels as hers is on Hwy 280.

Certificates - Calvin will make the certificates this year for the speakers, presenters, and panel. Carol will send the file of last year's certificates.

Panel Members - Panel members will be Dr. Charles Nash, Dr. Mark Heinrich (Chancellor), Maria Anderson (keynote speaker), and possibly a representative from Woodlawn Foundation. Each will receive a t-shirt and certificate.

Nominations - Calvin will be working on nominations for the board for next year. We would like to present the nominations, accept nominations on the floor, and then vote while we are at the conference. We will be voting on the positions of Treasurer, Secretary, and President-Elect. A new

Publications Coordinator will need to be assigned. Paige and Carol discussed changing the account to a bank so the members from other colleges besides Shelton State could serve as treasurer. This might need to include a yearly audit of the account. Calvin will need to send an email out in the next couple of weeks asking for nominations.

Presenters – Shawanda expressed concern about the number of presenters we have this year. There are only two who are not affiliated with a book company, Annett Cook and Dr. Charles Fowler. Calvin encouraged us to consider presenting. Paige looked into the traveling workshops but they are too expensive.

T-Shirts – We all loved the design and colors of the shirt. Shawanda had several quotes for t-shirts from an on-line business. There is a minimum order of 100 shirts with the lowest quote at \$11.65 per shirt. Paige felt like she could get a better price from a local company and plans to look into it. We need to order enough for each presenter and panel member.

General Business meeting – Paige need to work on an agenda for the meeting. Carol will have ballots ready for voting on the officers for 2014-15 during the meeting.

Ending session - We discussed the idea of passing out a conference evaluation during the general business meeting to be turned in during the closing session with an attached form to be used for a grand door prize. Carol moved and Calvin seconded that we purchase a Nook or similar item to give away as grand door prize. Michael will make the purchase.

- V. The next meeting is scheduled as a phone conference at 9:00 a.m. on February 14, 2014.
- VI.** Carol Gudauskas made a motion for adjournment and Calvin Briggs seconded the motion. All approved.