

Alabama Mathematics Association of Two-Year Colleges

Executive Board Meeting Minutes

Friday, February 15, 2013

Phone Conference

10:00 a.m.

Location: Teleconference Informal

- I. Meeting called to order at 10:00 am by Calvin Briggs
- II. Roll was called and Paige Feibelman, Calvin Briggs, and Lisa Nix was present
- III. Informal Minutes from the February 1, 2013 meeting were discussed and accepted
- IV. Old business – 2013 AlaMATYC Conference
 - 1.) 2013 AlaMATYC Conference Task List
 - i. Paige provided a list of presenters and vendors
 - ii. Paige provided an updated task list
 - a. Conference Logistics
 - i. Mu Alpha Theta will pay up to \$300.00 Hospitality Room ; drinks may donated by Annette Cook
 - ii. Calvin will print session evaluation forms
 - iii. Lisa will purchase AlaMATYC or SUSCC Mugs for Panelist
 - iv. 15 certificates for panelist, key note and volunteers (Calvin document frames/5 plaques)
 - v. Paige will provide certificates
 - vi. Door Prizes from your school: pens, note pads, thumb drives, etc.. will be donated by each member of the executive board; tickets for door prizes (Paige) Label Maker (Calvin)
 - vii. Mu Alpha Theta members to help
 - viii. Available board members will meet on campus at 4pm Thursday, March 1, 2013 to assist with conference preparations
 - ix. Calvin will forward panelist questions to board for feedback
 - b. Marketing and Advertising (Conference and Events)
 - i. Paige completed printing for the AlaMATYC Newsletter at SUSCC. .
 - ii. Jim Gleason drafted and circulated a solicitation for AlaMATYC Board candidates.
- 2.) Next board meeting
 - a. February 22, 2013; 10:00 am Teleconference
- 3.) Meeting Adjourned at 10:38 am

Red text indicates action items.