AlaMATYC Executive Board Meeting

Friday November 30, 2012

Location: Teleconference

1. Meeting called to order at 9:08 am by Calvin Briggs
2. Roll was called and all board members were present. Tina Evans was also present.
3. Minutes for the September 14, 2012 meeting were discussed and were approved pending the correction of the spelling of facilities. Motion to accept the minutes was made by Lisa Nix and seconded by Paige Feibelman.
4. Lisa Nix provided the financial report.
	1. Expenditures were as follows:

Previous Balance - $5872.46

Paid Sign Pro - $511.92

Refunded by AMATYC - $111.92

AMATYC Registration Fee - $325.00

New Balance - $5147.46

* 1. The financial report was accepted
		1. Paige Feibelman moved to accept the report
		2. Robert Vilardi seconded the movement.
		3. Financial report accepted
1. Old business – 2013 AlaMATYC Conference
	1. 2013 AlaMATYC Conference Task List
2. Calvin will send to Paige Feibelman a list of the costs involved in food. It is estimated that $7.00-$8.00 was spent on catering lunch at last year’s conference.
3. Lisa Nix will send to Paige Feibelman Annette Cook’s phone numbers.
	1. Conference Logistics
4. Paige Feibelman will create a Google Docs preregistration form to allow members to register online and provide us with a better estimate of the number of participants.
5. February 28, 2013 is the deadline to register.
6. Lisa Nix will collect the registration fees, prepare a spreadsheet and bring name tags to the conference.
7. Bags will be obtained through AMATYC and Paige Feibelman will prepare the bags for the conference.
	1. Vendor Contact Information
8. Paige Feibelman reported that Pearson, Hawkes, Cengage and Casio have committed to attending the conference.
9. Paige Feibelman has attempted to contact Ned Colly at TI via email, but will call next week.
10. Calvin Briggs sent Paige Feibelman the contact information for Maplesoft
11. Paige Feibelman will attempt to find the contact information for Howard and Mathematica online.
12. Paige Feibelman will encourage vendors to fill out the online presenter form as soon as possible.
	1. Poster Session
		1. This is an opportunity for undergraduates to showcase their research.
		2. Posters will be set up in the vendor exhibits area.
		3. AlaMATYC will pay the membership fee for students who participate.
		4. An invitation to participate will be posted on the website and faculty members will be allowed to register their students.
	2. Member Contact List
13. Paige Feibelman reported that there has been no response thus far from the emails sent to request presenters.
	1. Keynote Speaker
14. Rob Fairinelli will be the keynote speaker.
	1. Panel Discussion Participants
15. Calvin Briggs reported that Gary Martin has a conflict, but his wife, Marilyn Strutchen, may be able to attend in his place.
	1. Marketing and Advertising (Conference and Events)
16. Calvin Briggs will send board members a link to the Save the Date file to be added to the signature line in our emails.
17. Paige Feibelman will have time next week to contact colleges around the state.
18. Calvin Briggs will create a one page flyer to be given out at the following events:
19. Troy Mathfest – February
20. AACTM/MAA – February 8th and 9th
21. STEM in Huntsville – February 14th and 15th
22. Shawanda Thomas will print the newsletter this fall. The newsletter will include the conference registration form. Newsletters will be sent out before the Christmas holidays.
	1. Conference Evaluation Survey – Paige Feibelman will scan or retype a copy of the 2010 Conference Evaluation Survey and forward to Calvin Briggs.
23. Old Business - STEM Policy Page
	* 1. Calvin Briggs will summarize the STEM Policy and share with Shawanda Thomas for the newsletter and with Tina Evans for the webpage.
24. Old Business - 2012 AMATYC Conference
	* 1. The 2012 AMATYC Conference was held in Jacksonville, Florida beginning November 8, 2012. Paige Feibelman and Calvin Briggs attended as delegates.
		2. Paige Feibelman will send an overview of the conference to Shawanda Thomas for the newsletter. The overview will include information on the 2013 conference and the delegates meeting.
		3. Calvin Briggs will also send information to Shawanda Thomas about the delegates meeting, specifically the position paper proposal concerning College Algebra as a prerequisite and a required course for certain majors.
25. Project Access
	1. The deadline is May 1, 2013 and a possible candidate is Mr. Holloway at Lawson State.
26. Teaching Excellence Award
27. Requires an extensive portfolio
28. Calvin Briggs recommends downloading the guidelines from the AMATYC website.
29. New Business
	1. Jim Gleason asked members to think about potential officers for next year for the election ballot.
	2. Members discussed the possibility of changing the president’s term to 2 years.
30. Next board meeting
	1. 1/11/2013 at 9:00 am
	2. Adobe Connect
31. Motion to Adjourn
	1. Motion made Lisa Nix
	2. Motion seconded by Paige Feibelman
	3. Motion passed unanimously.
	4. Adjourned at 10:11 am